

For Internal Use Only

Auction Committee Member: _____



Cretaceous Couture Auction Donation Agreement

PLEASE FILL OUT THIS FORM IN ITS ENTIRETY AND RETURN WITH DONATION BY OCTOBER 1, 2023

DONOR INFORMATION

INDIVIDUAL OR BUSINESS (as you'd like it to appear in the Program): _____

CONTACT: _____ EMAIL: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP _____

PHONES: Business: _____ Cell: _____ Home: _____

DONATED AUCTION ITEM INFORMATION

Please Circle One: Gift Certificate Item Service

DESCRIPTION (include size, materials, etc.)

VALUE: \$ _____ INSTRUCTIONS OR RESTRICTIONS: _____

(NOTE ON EXPIRATION DATES: Please allow sufficient time for winner to use after event date)

DELIVERY INSTRUCTIONS: My donation item is included with this form
 Due to special conditions, I am not able to include my donation item with this form. Please call me at (phone #) _____ to make arrangements for pickup/delivery.

ACKNOWLEDGEMENT STATEMENTS / TAX INFORMATION

PLEASE READ AND SIGN:

I, the undersigned, hereby donate silent auction item(s) to the **New Mexico Museum of Natural History Foundation (NMMNH)** and understand that:

- All donated items become the property of NMMNH and may be assigned by NMMNH to the winning bidder at the auction.
- All proceeds will benefit the NMMNH.
- The NMMNH is not responsible for any services donated to the *NMMNH* silent auction. Services donated are a contract between the donor and the winning bidder.
- The NMMNH reserves the right to set the minimum bid. **The NMMNH is under no obligation to inform the donor of the price at which the item was sold**

Signature of Donor: _____ Date: _____

TAX INFORMATION: Under tax regulations, the IRS requires that you have a receipt as documentation in order to ensure tax deductibility of your gift. The IRS considers a deductible contribution as limited to the excess of the amount contributed over the amount of goods and services provided to you. You must determine the value of your in-kind donation. The NMMNH is a 501(c)(3) organization, tax ID number 85-0257595.

PLEASE RETURN THIS AGREEMENT TO ONE OF THE FOLLOWING

MAIL or IN PERSON:

NMMNH
1801 Mountain Rd NW
Albuquerque NM 87104-1374

EMAIL:

Crissi Letherer: cletherer@naturalhistoryfoundation.org

Last year your donation helped fund STEM education outreach, science programs for all ages, and educational films in the Verus Research DynaTheater! **Thank You for Your Generous Auction Donation!**



1801 Mountain Road, NW, Albuquerque, NM 87104-1374 • (505) 841-2801 • www.naturalhistoryfoundation.org